Dependent Verification Form

The Department of Education selected your 2023-24 Free Application for Federal Student Aid (FAFSA) for a review process called Verification. We cannot continue processing or reviewing your application for federal or state aid until all requested items have been submitted.

Please complete this worksheet in full, with a student and parent signature, and upload it with any requested supporting documents. If there are differences between your FAFSA application information and these verification documents, Financial Aid Office will make the necessary corrections to your FAFSA information.

1. Student Name: _____ Student ID:_____

   Student Address:_____

   City:_____ State:_____ Zip:_____

   Student E-Mail Address: _____@fmuniv.edu Phone #:_____

2. **Check the box that applies:**

   [ ] The parent(s) did not file taxes for 2021. (Please complete form Non-Filer Statement)

   [ ] The student/parent(s) has used the IRS DRT in FAFSA on the Web to transfer 2021 IRS income tax return information into the student's FAFSA.

   [ ] The student/parent(s) is unable or chooses not to use the IRS DRT in FAFSA on the Web, and instead will provide the institution with a 2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules.

3. **Household Members:** List below the people in the student/parent(s) household. Include:
   - The student.
   - The parent(s) if the student is married.
   - All children for which the parent will provide more than half of the children's support from July 1, 2023, through June 30, 2024, even if a child does not live with the student/parent(s).
   - Other people if they now live with the student/parent(s) and the parent provides more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2024.
   - Number in College: list any household member who is, or will be, enrolled at least half-time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024, and include the name of the college.
   If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		Self		
		Parent		

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

A 2021 IRS Tax Return Transcript may be obtained through:

- Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and NOT the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

NOTE: If you filed taxes in 2021 separate from your spouse, you must provide **both** IRS income tax returns, the IRS DRT cannot be used and the 2021 IRS Tax Return Transcript(s) or a signed copy of the 2021 income tax return and applicable schedules must be provided for each.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____