



FINANCIAL AID OFFICE

25-26 PROFESIONAL JUDGEMENT REQUEST FORM

STUDENT'S NAME: _____ FMU ID#: _____

TELEPHONE #: _____ EMAIL ADDRESS: _____

Please select all that apply:

1. SPECIAL CIRCUMSTANCES

Choose the circumstances surrounding your request for the recalculation of your SAI and submit two supporting documents.

- Documented medical condition or serious illness (i.e. requires hospitalization) experienced by the student or family member of the student
- Documented change in conditions of employment
- Extraordinary/Emergency circumstances, such as natural disasters
- Dislocated Worker
- IRA/Pension Withdrawal or Rollover
- Changes in Employment Status
- Other: _____

Circumstances **NOT** considered as extenuating include, but are not limited to:

- Standard living expenses (i.e. utilities, credit card payments, children's allowances, etc.)
- Mortgage payments
- Car Payments
- Credit Card or other personal debts
- Vacation expenses
- All other discretionary expenses

2. ADJUSTMENT TO BUDGET (Cost of Attendance)

Choose the circumstances surrounding your request for the recalculation of your COA and submit two supporting documents.

- Childcare and elder care expenses
- Additional transportation expenses
- Additional books & supplies

Please allow 10 business days for processing of all forms submitted

- Additional expenses related to an internship
- Additional rental/mortgage expenses

The following conditions will **NOT** be considered for budget adjustments:

- Expenses beyond allotted amounts for room and board
- Additional food purchases beyond budget
- Utilities, DSL and telephone bills
- Transportation related expenses (i.e. car repair bills, additional car insurance, etc)
- Consumer indebtedness (i.e auto loans, personal loans, down payment for a car, credits card payments, etc.)
- Expenses related to household repairs or improvements

3. DEPENDENCY OVERRIDE (For Undergraduate dependent students only)

Choose the circumstances surrounding your request for a dependency override and submit two supporting documents.

- An abusive family environment that threatens your health or safety
- Parent/deceased
- Unable to locate parents
- Parent is incarcerated or incapacitated
- Left home because of abusive family environment
- Other: _____

The following conditions are **NOT** considered unusual circumstances:

- Parents unwilling to provide data on the FAFSA application or for verification
- Parents refusing to contribute to the student's education
- Parents not claiming the students as a dependent for income tax purposes
- Student demonstrating total self sufficiency
- Students who do not wish to communicate with parents
- Students who have been previously considered independent for the purpose of receiving Financial Aid but does not meet the current definition as outlined in the 2025/2026 Free Application for Federal Student aid (FAFSA).
- Student who is divorced at the time of filing and does not meet one of the current definitions of independent student as outlined in the 2025/2026 FAFSA.

Please allow 10 business days for processing of all forms submitted

Professional Judgement Appeals must include a detailed written explanation from the student

(Attach additional pages if necessary – include name and FMU ID#)

This request will not be evaluated unless this form is completed accurately, and all required documents is submitted

My signature certifies that the information provided for this request and all accompanying documentation is true and correct to the best of my knowledge.

STUDENT Signature: _____ Date: _____

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Committee Final Action: **Approved:** _____ **Denied:** _____

Signature of Final Appeal Committee Member

Date

Please allow 10 business days for processing of all forms submitted